

# Trinity Catholic College

# Senior Courses Booklet 2024

## Courses for Years 11 - 13 in 2025

## Contents

### 3 INTRODUCTION:

How could this information assist in your long-term planning?

As a general guide, when making course choices, the following points should be kept in mind:

### 4 Course Advice & Career Planning Session

Our commitment to our Religious Education programme:

Useful Websites

### 5 ABBREVIATIONS

### 6 SUBJECT CHOICES - FLOWCHART

### 7 Steps to making an informed decision:

The ABC Subject Selection Checklist

### 8 Subject Calculator

LITERACY AND NUMERACY: NCEA Level 1

UNIVERSITY ENTRANCE:

### 9 The final task: use all the above information to plan your proposed courses at Trinity Catholic College.

### 10 SUBJECT CHOICE – FURTHER HELP

### 11 Multi-Level Courses

Why you might complete a course with students of another year level?

What is considered when a course that is offered does not go ahead?

What support is provided to assist you in course selection?

## 12 NATIONAL CERTIFICATE OF EDUCATIONAL ACHIEVEMENT

Courses and full programmes of study with NCEA

What grades are awarded under NCEA?

How does a student keep track of Achievement and Unit Standards entries and results?

## 13 How many credits do students need to achieve a NCEA level certificate?

How many credits must be achieved as a minimum for literacy and numeracy purposes before NCEA L1 will be awarded?

What are the minimum requirements for literacy and numeracy to be eligible to gain University Entrance?

Why are some Achievement Standards assessed internally and some externally?

## 14 What are Unit Standards?

Records of Learning – for life!

## 15 WORKING OUT YOUR PROGRAMME OF LEARNING

What should a full programme of study look like in Years 11-13?

YEAR 11

YEAR 12

## 16 YEAR 13

## 17 University Entrance

Scholarship

## 18 APPENDICES:

## 19 APPENDIX A: COMPULSORY AND OPTION CHOICES IN YEARS 11, 12 & 13

## 20 APPENDIX B: Subjects and associated Qualifications offered at Trinity Catholic College in 2021

## 21 APPENDIX D: FEES

## **INTRODUCTION:**

Our wish is that you take some time now to plan for your next year as a senior student in our college, so you will be motivated to achieve, not only in your academic goals, but also in the wide range of areas that we offer you at Trinity Catholic College. We hope this success may include your cultural, spiritual, sporting and social goals.

The ongoing development of skills such as self-discipline, independence and taking responsibility as a learner will be important in your later years at school and your progress toward adulthood. This includes preparing you for a commitment to lifelong learning across a broad spectrum of areas beyond the college environment.

Also, in Years 12 and 13 we are aware of how well the Religious Education courses prepare you to know yourself better and to be more confident about knowing your strengths and needs. Students regularly tell us how much our retreats assist them to get to know themselves better.

### **How could this information assist in your long-term planning?**

The aim is to assist you to plan and select your programme of study for next year and beyond. It contains information about NCEA Levels 1, 2 and 3 courses offered to you.

The College has attempted to provide study options that meet the needs of each student. Subject choices should be discussed with parents and advice about different courses may be sought from the Dean, subject teachers, Heads of Departments or Teachers in Charge, the Careers Department staff, the Assistant Principals or Deputy Principal.

Some courses offered at Trinity Catholic have more academic pathways. Others are approved local and national courses designed to meet varying needs of our students. These courses do not necessarily all progress to NCEA Level 3 subjects.

### **As a general guide, when making course choices, the following points should be kept in mind:**

- Ability and interest in an area of learning.
- How a course will help and where it will lead to.
- Prerequisites – some courses can be picked up at Year 11, Year 12 or Year 13 level while others require prior study. Such courses may be at any level – NCEA Level 1, Level 2 or Level 3, or a mix of levels. Check the course information to see whether or not you are eligible to take the subject.
- The desirability of a balanced education – it may be unwise to specialise too soon.
- What are the University Entrance requirements for studying University and many Polytech courses. (Please see pages 8 & 18)

## Course Advice & Career Planning Session

The College invites you to the Course Advice & Career Planning session in the Trinity Catholic College Auditorium on Thursday 22<sup>nd</sup> August 2024 at 8.50am.

There will be a brief demonstration of the excellent interactive tools available on the Careers NZ website.

This website which has handy information on careers, where to train, entry criteria, expected pay and current demand for people trained in these areas. Information and a model for planning courses at school will also be provided.

The school Careers Advisor will also be present.

More material and pamphlets about various careers are available from our Career Advice office staff – Ms Amelia Bresanello (extension 237) or Mrs Paula Dodds (extension 236) .

[www.careers.govt.nz](http://www.careers.govt.nz) has a lot of useful information and interactive tools regarding career choice.

## Our commitment to our Religious Education programme:

All students at Trinity Catholic College participate in our compulsory Religious Education programme from Years 7 – 13. The programme is both an integral and active part of our daily lives and behaviours, and within the curriculum course of study.

## Useful Websites

The internet has become a valuable tool for accessing information on universities and training institutions. Students have access to the computer suites at lunchtime and after school.

Career Services Rapuara has now established a website for all career information: [www.careers.govt.nz](http://www.careers.govt.nz)

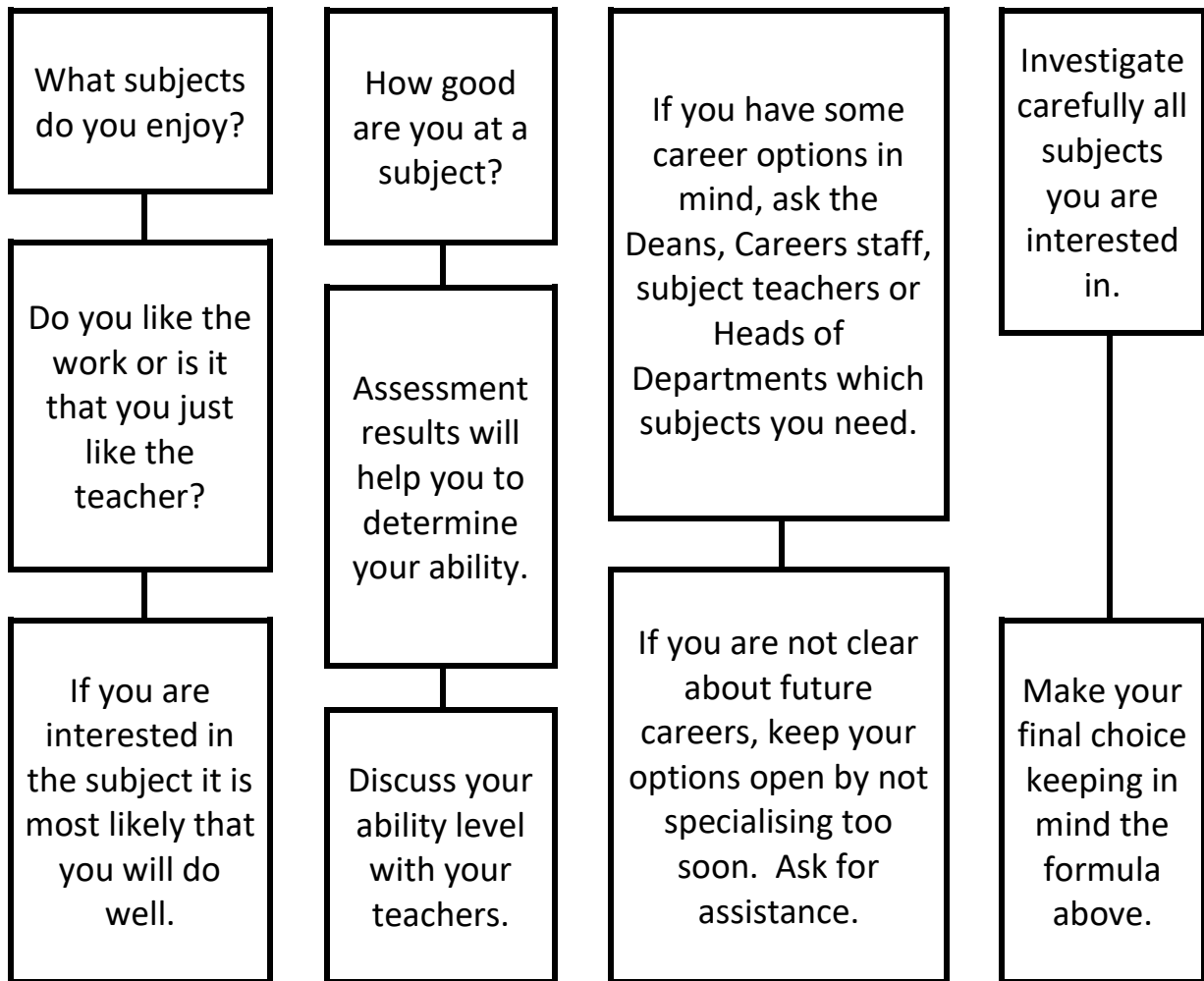
Otago University	<a href="http://www.otago.ac.nz">www.otago.ac.nz</a>
Otago Polytechnic	<a href="http://www.op.ac.nz">www.op.ac.nz</a>
Dunedin College of Education	<a href="http://www.dce.ac.nz">www.dce.ac.nz</a>
Canterbury University	<a href="http://www.canterbury.ac.nz">www.canterbury.ac.nz</a>
Canterbury Polytechnic	<a href="http://www.cpit.ac.nz">www.cpit.ac.nz</a>
Lincoln University	<a href="http://www.lincoln.ac.nz">www.lincoln.ac.nz</a>
Victoria University	<a href="http://www.vuw.ac.nz">www.vuw.ac.nz</a>
Massey University	<a href="http://www.massey.ac.nz">www.massey.ac.nz</a>
Auckland University	<a href="http://www.auckland.ac.nz">www.auckland.ac.nz</a>
AUT (Auckland University of Technology)	<a href="http://www.aut.ac.nz">www.aut.ac.nz</a>
UNITEC	<a href="http://www.unitec.ac.nz">www.unitec.ac.nz</a>
Student Loans and Allowances	<a href="http://www.studylink.govt.nz">www.studylink.govt.nz</a>
Apprenticeship Guide	<a href="http://www.HGTA.co.nz">www.HGTA.co.nz</a>
Futureintech	<a href="http://www.futureintech.org.nz">www.futureintech.org.nz</a>
Planning your Career	<a href="http://www.kiwicareers.govt.nz">www.kiwicareers.govt.nz</a>
	<a href="http://www.in-transit.govt.nz">www.in-transit.govt.nz</a>
	<a href="http://www.careers.govt.nz">www.careers.govt.nz</a>
Trinity Catholic College	<a href="http://www.TrinityCatholic.school.nz">www.TrinityCatholic.school.nz</a>
New Zealand Qualifications Authority	<a href="http://www.nzqa.govt.nz">www.nzqa.govt.nz</a>

**ABBREVIATIONS** used throughout this booklet include:

NCC	National Certificate in Computing
NCEA	National Certificate in Educational Achievement
NCES	National Certificate in Employment Skills
NCET	National Certificate in Electronic Technology
NZQA	New Zealand Qualifications Authority
UE	University Entrance

# SUBJECT CHOICES - FLOWCHART

**INTEREST + ABILITY + OCCUPATION = SUBJECT CHOICE**



Remember your choices are your future. Keep in mind the formula at the top of the page.

**INTEREST + ABILITY + OCCUPATION = SUBJECT CHOICE**

Do not take a subject just because your friends are taking it - or because you like the teacher.

## Steps to making an informed decision:

1. Check out your subject choice implications – will they keep your career options open?
  - Work out all your current possible career directions
  - Check the subject requirements
  - Weigh up the 'essential' subjects, then the 'useful' subjects.
2. Think about your abilities – can you do well in these subjects?
3. Think about your interest levels – will you have the motivation?
4. Weigh up any differences between interests, abilities and career ideas
5. Talk it over with people who know you well

## The ABC Subject Selection Checklist

When you have made your choices, follow this simple checklist:

- Ability and Attitude**                      are you able and will you be interested?
- Balance**                                      will you have a range of options open for future career ideas?
- Choice**                                        are they your own decisions or have you been swayed by others?

To help you think about the future, it is important to know what you are all about right now! What are you good at? What do you enjoy? Start by filling out the box below.

My Interests	My Favourite Subjects	My Best Subjects

If you need further guidance on which career paths might best suit you, visit [www.careers.govt.nz](http://www.careers.govt.nz) and try some of the **"Tools"**. (Top middle of the screen)

- Use tools, **"Subject matcher"** or **"Skill matcher"** to find possible careers.
- Click on the suggested careers and view the **How to get into the job** (left hand side bar) to find out about entry criteria & subjects that you should be taking at school.

Possible Careers are: \_\_\_\_\_

Now you need to find out about any pre-requisites or preferred subjects for training courses that lead to your chosen career.

Career pre-requisites are: \_\_\_\_\_

## Subject Calculator

You may now have a few different Career Paths. Use this calculator to work out how to keep all your career options open.

If I want	Essential subjects	Useful subjects	An essential subject = a school subject you must take to gain entry to future courses or training relevant to your ideas.
Example: Bachelor of Commerce at Otago University	University Entrance requirements  Yr 12 English	Yr 13 Statistics  Yr 13 Commerce	A useful subject = a subject that can help you but is not an absolute must.  To keep all options open:
	+	+	1. Choose all your Essential Subjects first.
	+	+	2. See what's left in your Useful list afterwards.
Now add up all your essential and useful	=	=	Got more essential subjects that you are allowed to choose from?  Then you will need to speak to a careers advisor or DP/AP or a Dean

Now make sure that you can meet the requirements for **NCEA Level 1 & University Entrance**

### LITERACY AND NUMERACY: NCEA Level 1

For 2025 Literacy and Numeracy requirements for NCEA Level 1 certificate can be met in two possible ways.

A) Passing the Numeracy and Literacy Co-requisite (these tests are conducted at school in late May and September) or

B) Gaining

- 10 credits in English at Level 1, and
- 10 credits in Mathematics at Level 1
  - Please note any credits used in this way (B) cannot be counted twice ie credits achieved can only be used for either the 20-credit co-requisite or the 60-credit qualification.

### UNIVERSITY ENTRANCE:

**Become familiar with and ensure you have, courses which enable you to meet ALL of the following University Entrance (UE) minimum requirements:**

- a minimum of 60 credits at NCEA Level 3, including
- a minimum of 14 credits at L3 or higher in each of 3 approved subjects ([www.nzqa.govt.nz/ncea](http://www.nzqa.govt.nz/ncea))

#### AND

- Literacy – 10 credits at L2 – 5 in reading, 5 in writing – these are available from an English course or an English rich subject, you will need to check the NZQA website to check which Achievement Standards count for Reading and writing in these other subjects by going to

<http://www.nzqa.govt.nz/qualifications-standards/awards/university-entrance/literacy-requirements>

#### AND

- Numeracy – 10 credits at L1 or higher in Mathematics



**The final task: use all the above information to plan your proposed courses at Trinity Catholic College.**

Year 11 Subjects	Year 12 Subjects	Year 13 Subjects
*11 Religious Studies & *11 Health and Recreation	*12 Religious Studies	*13 Religious Studies
*11 English	12 English	
*11 Mathematics		
*11 Science		

\* This subject is compulsory at this year level

All that remains to be done is to enter your subject selections via the Musac Website no later than **Tuesday 10<sup>th</sup> September.**

**Instructions for Students signing into Choose options**

Log in to Edge via your internet browser [student.edgelearning.co.nz](http://student.edgelearning.co.nz) , not your phone app.

Click on 'my summary' at the top then click on Options tab (second tab along) **then find 'next year' on the right** to click on. This ensures you are choosing for 2025.

Your list of options will populate. From here, you will choose your options as per your booklet instructions.

If you are choosing some subjects from different year levels, then go to the top and change the year level to 11/12/13 to find the appropriate course.

These can be saved and edited until September 10.

# SUBJECT CHOICE – FURTHER HELP

- **Choose subjects that keep as many career options open as possible**

Beware of 'dropping' Mathematics or Science after Year 11 (NCEA L1). It may be better to get fewer NCEA credits, or complete Numeracy courses in Mathematics than not to do these subjects at all after Year 11.

- **Check how many subjects develop in the senior school and where they can lead to in tertiary education and careers**

e.g. geography, economics, mathematics and a language form an excellent programme as a career in Tourism Management.

- **A level of education is often as important as grades in courses.**

A Year 12 and/or Year 13 year for instance, may be important in itself if it allows you the chance to try new subjects, develop new skills, participate in extra curricular activities, while you gain another year of personal maturity.

- **Check whether you need to take a subject at every level.**

It is now possible to start many subjects at tertiary level. Languages, Physics, Mathematics and Chemistry are exceptions.

- **Watch the Science subjects.**

These are the hardest ones to retrieve if you drop them or don't choose them at school. A few key points are:

- You must have studied NCEA L1 Science (*and achieved certain grades*) if you wish to take NCEA L2/3 science subjects, Chemistry, Biology or Physics.
- Biology on its own doesn't have as much career future as with other Science courses. Its partner is usually Chemistry.
- Mathematics and/or Physics are essential for many technical careers.

- **Check out the minimum subject requirements for tertiary courses**

A good art portfolio on its own may not be enough. It is supported by study in Computing, Graphics and Technology.

(Copied and adapted with permission from CAREER SERVICES – RAPUARA)

Alongside these subject selection issues, consider the chart (C) "What do employers want from Tertiary Graduates?" contributed from *Career Services – Rapuara*, on the following page.

Note what employers prioritise now and also what they feel they will need in ten years' time when they are selecting employees.

Think about opportunities and courses which may assist you to further develop your confidence, ability and growth in these areas as a young adult in the senior area of our college.

Real world experience (i.e. work experience) as well as formal education and training, is becoming increasingly recommended as a pre-requisite.

This means it is seen as ideal to be taking opportunities such as work experience as part of students' study programme, usually in our Lifeskills course.

Work experience opportunities can also be achieved by applying for a holiday placement organised by Mrs Paula Dodds in the college's Careers Department. Please ensure you make full use of this service offered by our Careers Department.

## Multi-Level Courses

### Why you might complete a course with students of another year level?

It is important to **select courses to meet your needs and plans**. This could involve **selecting subjects offered at a different level from that of your current year level** peers.

In Year 12 you might select a subject at, for example, NCEA Level 1 instead of Level 2 as you

- wish to gain the pre-requisites firstly and then complete the course offered at Level 2 the following year,
- feel that work at your new level is too difficult and you want more background learning to work with confidence at that level the following year,
- have not studied that subject before and wish to pick it up for interest to balance your load.

Some courses provide a **Year “A” and a Year “B”** so that you could attend for two years and be offered a different course of study each year.

### What is considered when a course that is offered does not go ahead?

Classes are organised and timetabled **according to demand**, that is, if there are sufficient numbers of students interested and where there are trained and qualified staff and resources available.

Sometimes this is best met with **multi-level classes** to ensure the numbers for a course are viable. In past years we were able to provide NCEA Level 2 and Level 3 languages using this multi-level approach.

Where we do not have a teacher available sometimes we may be able to provide a course through **the Correspondence School**. Please see Mrs Mortimer if you wish to discuss subject availability through the Correspondence School.

Please note - **if there are not sufficient numbers** to make up a class in any of the courses described in this book, that course will not operate and another one will have to be chosen.

### What support is provided to assist you in course selection?

The College invites you to the Course Advice & Career Planning session in the Trinity Catholic College Auditorium on Thursday 22<sup>nd</sup> August 2024 at 8.50am.

There will be a brief demonstration of the excellent interactive tools available on the Careers NZ website.

This website which has handy information on careers, where to train, entry criteria, expected pay and current demand for people trained in these areas. Information and a model for planning courses at school will also be provided.

The school Careers Advisor will also be present.

In tutor group times, students are introduced to the Careers Website ([careers.govt.nz](http://careers.govt.nz)) with which to familiarise themselves (see the introduction on page 2 for other tertiary training institute website details).

In each classroom become familiar with the posters and information available about what to think about as you choose your courses.

More material and pamphlets about various careers are available from our Career Advice office staff – Ms Amelia Bresanello (extension 237) or Mrs Paula Dodds (extension 236) .

[www.careers.govt.nz](http://www.careers.govt.nz) has a lot of useful information and interactive tools regarding career choice.

Other staff who are available to support you and give you extra assistance are your Heads of Departments, Deans, Assistant Principals and Deputy Principal, Subject teachers and Tutor teachers.

# **NATIONAL CERTIFICATE OF EDUCATIONAL ACHIEVEMENT**

## **Courses and full programmes of study with NCEA**

NCEA Courses are assessed using Achievement Standards and/or Unit Standards. Students will study approximately five to six subjects a year in a full programme of study, mostly with a potential tally of 90 to 120 credits per year. Each subject has several Achievement and/or Unit Standards which tally to about 20 credits each.

**Students' workloads may be managed during the year by reducing the number of assessments they have to complete in terms of Achievement Standards and Unit Standards.**

Students may be encouraged to modify their course to suit individual needs as the year goes on, and where they seem to be struggling to complete a full course.

The goal is to see the individual student have success and achieve by completing some of the backlog of work already well underway. One way we can assist here is by withdrawing the student from some of the later internal Achievement Standards or Unit Standards to provide the time to complete the ones which are already underway. The student should not finish the year with a series of "Not Achieved" only – when by modifying the course we can provide the opportunity for much more success.

This is documented formally - the Assistant or Deputy Principal, Head of Department, student and parent must all sign a form, so that all are involved in the discussion and appreciate the reasons for the recommended decision. Once all signatures of the above are on the form *it is the student's responsibility* to return this form to the Assistant or Deputy Principal who will pass it onto the NZQA Liaison Officer (Mr Mike Waterworth). Only then will the Achievement Standards/Unit Standards be removed from the student's NCEA entries for that course.

## **What grades are awarded under NCEA?**

Most courses have between four to nine assessments with either Achievement Standards and/or Unit Standards. When Achievement Standards are assessed and noted on our school reports we use the same grades and language as NZQA – "Excellence", "Merit", "Achieved" or "Not Achieved". Unit Standards are assessed and noted as "Achieved" or "Not Achieved". Both are recorded in the same way on the student's formal NZQA NCEA "Record of Learning".

A student's "Record of Learning" is published annually by NZQA. It includes all credits and grades for these standards whether studied at secondary or tertiary level. NZQA posts out students' "Records of Learning" about May/June each year along with any NCEA certificates.

## **How does a student keep track of Achievement and Unit Standards entries and results?**

Students and parents should be aware that it is a student's responsibility to check that their Achievement Standard and Unit Standard entries are correct. This is done at [www.nzqa.govt.nz](http://www.nzqa.govt.nz)

Students will need the password they chose in class and their National Student Number (NSN). Students may access the information to see how many credits they have been awarded to date.

Note that the school has certain dates allocated for sending information to NZQA. Thus, there will often be a time lag between a student being advised at school of a result for an internally assessed Achievement or Unit Standard result and when it is published on the NZQA website.

## How many credits do students need to achieve a NCEA level certificate?

- Each student's programme should have a potential tally of between 90 and 120 credits.
- For a Level 1 Certificate, 60 credits at Level 1 or higher, must be achieved. In addition Numeracy & Literacy requirements must also be met as detailed on page 8.
- For a Level 2 Certificate, 80 credits, at least 60 credits at Level 2 or higher plus a maximum of 20 credits from Level 1.
- For a Level 3 Certificate, 80 credits, at least 60 credits at Level 3 plus a maximum of 20 credits from Level 2.
- Refer to the section on "Scholarship Standards" (p16-17) for the reporting of Scholarship results.

## How many credits must be achieved as a minimum for literacy and numeracy purposes before NCEA L1 will be awarded?

In addition to the Level 1 certificate's 60 credits students must meet either criteria A) or B)

- A) gained the Literacy and Numeracy Co-requisite online testing (held in late May and September each year)  
OR
  - B) Please note any credits used in the following way cannot be counted twice ie credits achieved can only be used for either the 20-credit co-requisite or the 60-credit qualification.
- A minimum of 10 credits for literacy from one of the NCEA Level 1 English courses, and
  - A minimum of 10 credits for numeracy from one of the NCEA Level 1 Mathematics courses.

Without these either A) OR B), a student cannot be awarded a certificate for Level 1 NCEA.

## What are the minimum requirements for literacy and numeracy to be eligible to gain University Entrance?

Students must achieve:-

*"at least 10 credits at Level 2 or higher which show reading and writing skills in English or Te Reo", and*

*"at least 10 credits at Level 1 or higher in Mathematics or Pangarau" .*

Students need to select very carefully and ensure they complete these minimum requirements. They will not be able to attend university and very possibly some of the academic Polytechnic courses and the College of Education without these minima.

Students should try really hard to complete

- the numeracy minimum requirements in Year 11 (10 credits can be completed in any of the Level 1 Mathematics courses offered); and
- the literacy minimum requirements in Year 12 (10 credits – 5 for reading, and 5 for writing - are available from an English course or an English rich subject, you will need to check the NZQA website to check which Achievement Standards count for Reading and writing in these other subjects by going to

<http://www.nzqa.govt.nz/qualifications-standards/awards/university-entrance/literacy-requirements>

## Why are some Achievement Standards assessed internally and some externally?

**Achievement Standards** are assessed either internally or externally. Those Achievement Standards that are **best assessed externally** will continue to be assessed with an assessment or a portfolio of the year's work, in November or early December each year.

Where it has been considered that Achievement Standards will be assessed more effectively at school **using internal assessments**, they are assessed by a variety of processes throughout the year.

## What are Unit Standards?

Courses which offer NZQA **Unit Standards** allow credits to be awarded towards NCEA.

There is an important difference between previous assessments regimes such as School Certificate, and NCEA. NCEA allows for formal recognition of a much greater range of learning experiences than was available with the likes of School Certificate. NZQA Unit Standards have two grades only: **“Achieved” or “Not Achieved”**.

Unit Standards from the NZQA Framework can also go towards achieving **other National Certificates as well as NCEA**. Once a student is assessed as having achieved a unit standard, its credit value is sent to NZQA to be recorded on their personal Record of Learning. The Record of Learning, which is held on a national database, keeps track of the Unit Standards and qualifications completed. As mentioned earlier students can now keep track by checking the NZQA website.

NCEA provisional results will be sent out in mid to late January, just like School Certificate and other results have been in the past. The formal Record of Learning will be posted to a student's home by about May/June, along with the NCEA certificate. Please note the record is seen as a Certificate of Achievement – not a certificate of non-achievement.

*Further material is also available from Steve Read. Please feel free at any time to contact Steve by e-mail [sread@Trinity.Catholic.school.nz](mailto:sread@Trinity.Catholic.school.nz) or by phone 477-3408 ext 207 for any information or to come in and talk with him about NCEA.*

*This may assist you to support your child's progress and understanding of rights and responsibilities with regard to assessment and NCEA.*

## Records of Learning – for life!

Every learner who achieves credits will receive an annual print out of their Record of Learning. Students keep accumulating credits until you have enough for a qualification - a National Certificate in whatever area you are studying (e.g. NCEA, NCES – National Certificate of Employment Skills). You will be able to present your Record of Learning to education providers or employers so they can get an accurate and up to date summary of what you have learnt.

## WORKING OUT YOUR PROGRAMME OF LEARNING

### What should a full programme of study look like in Years 11-13?

Take into account all of the previous pages as you work through and select your programme of learning for next year:

#### YEAR 11

During Year 11 at Trinity Catholic College all students take the following compulsory subjects:-

- Religious Studies/Health and Recreation course
  - a NCEA Level 1 English course, and
  - a NCEA Level 1 Maths course, and
  - a NCEA Level 1 Science course,
- and
- **select two other optional subjects.**

#### YEAR 12

All full-time Year 12 students must take a programme of **six subjects**,

- including NCEA L2 Religious Studies, and
- an NCEA L2 (or L1 course) English course

(Students may apply for an exemption from studying English in Year 12 by writing to the Dean or a member of the Senior Leadership Team. A signature is required on the Option Sheet)

and

- **select four other optional subjects.**

Most students in Year 12 will select NCEA Level 2 subjects or a combination of Level 1 and 2 subjects. However, it is possible to take a mix of NCEA Levels 1, 2 or 3 subjects if entrance pre-requisites are met.

It is also possible for some students to do

- Gateway – you must see Ms Bresanello
- OSTC (Otago Secondary Tertiary College – offers the following Polytechnic papers) - you must see Ms Bresanello
- Automotive Engineering Level 2
- Construction level 2 (New Zealand Certificate in Building, Construction and Allied Trades Level 2)
- Beauty Therapy Level 2
- Hospitality Level 2
- Salon Skills level 2
- Police Pathways level 3
- Cookery level 3 (New Zealand Certificate in Cookery level 3)
- Sport & Exercise Level 3

## **YEAR 13**

Year 13 students may study subjects at NCEA Level 1, 2 or 3 as long as they meet any entrance criteria. All students in Year 13 must take Religious Studies and 5 other Option subjects.

### **Year 13 Sixth Subject**

All students in Year 13 are expected to study Religious studies and Five other subjects.

The Sixth Subject maybe:

- a full year traditional course or
- a full year of supervised study
- Gateway – you must see Ms Bresanello
- OSTC (Otago Secondary Tertiary College – offers the following Polytechnic papers) - you must see Ms Bresanello
- Automotive Engineering Level 2
- Construction level 2 (New Zealand Certificate in Building, Construction and Allied Trades Level 2)
- Beauty Therapy Level 2
- Hospitality Level 2
- Salon Skills level 2
- Police Pathways level 3
- Cookery level 3 (New Zealand Certificate in Cookery level 3)
- Sport & Exercise Level3

Entry Requirements or pre-requisites are noted in the course outlines published on the College website.

This flexibility allows students to make new subject choices, to take up the opportunity to extend themselves in areas of excellence, to reinforce learning where they have previously experienced difficulties, to seek basic skills development to equip them for the competition for employment, or to shape a course suited to individual needs. A variety of qualifications are available at this level.



## University Entrance

The minimum requirement for University Entrance is that a person will be qualified for entrance to university in New Zealand if they **have met ALL of the following requirements:**

- **A minimum of NCEA Level 3 (60 credits at Level 3 or higher)** on the National Qualifications Framework.
- **At least 14** of these credits must be for **each of three subjects** from an approved subject list, which can be viewed at <http://www.nzqa.govt.nz/ncea/for-students/ue/ue-approved-subjects.html>  
**AND**
- **At least 10 credits at Level 1 or higher in Mathematics.**  
**AND**
- **At least 10 credits at Level 2 or higher in English or English rich subjects** which include reading skills (at least 5 credits) and writing skills (at least 5 credits, **you will need to check the NZQA website to check which Achievement Standards count for Reading and writing in these other subjects by going to** <http://www.nzqa.govt.nz/qualifications-standards/awards/university-entrance/literacy-requirements>

**NB:** Our international students need to check with the various New Zealand tertiary institutions at which they may intend to enrol, to establish any further criteria they may need to complete with regards to English.

## Scholarship

The following is the latest news we have about Scholarship.

The Scholarship Reference Group has endorsed the following recommendation surrounding the development of a Scholarship qualification associated with the NCEA.

- The very best students in each of the 27 scholarship examinations will achieve scholarship.
- Scholarship is a monetary award to recognize top students. **It will not attract credits nor contribute towards a qualification** but the fact that a student has gained a scholarship will appear on the Record of Learning.
- Assessment will be **entirely external** through **end-of-year examination** and/or **submission of student work for external assessment.**
- That a **standards-based approach** will be used for Scholarship, based on content within the Level 8 of the curriculum, but providing a **broader and more substantial challenge.**

### Proposed Scholarship Awards:

That there be monetary awards and recognition for Scholarship achievement in the following categories:-

1. **Single Subject Award** for students who get Scholarship in up to two subjects
2. **Top Subject Scholar Award** for students who are top in one of the 27 Scholarship subjects
3. **Scholarship Award** for students who get three Scholarship subjects
4. **Outstanding Scholar Award** for the top 40 - 60 students who get three Scholarship subjects with at least two outstanding performances
5. **Premier Award** for the very top 5 to 10 students who get three Scholarships with outstanding performances

Further information is available from the NZQA website [www.nzqa.govt.nz](http://www.nzqa.govt.nz)

## **APPENDICES:**

Use Appendices A, B, and C to give you an overview as you work through the details of courses in the rest of the booklet.

Page 17:        Appendix A:    Compulsory and Option Choices in Years 11-13

Page 18:        Appendix B:    Subjects and their Associated Qualifications

Page 19:        Appendix C:    Fees

## APPENDIX A: COMPULSORY AND OPTION CHOICES IN YEARS 11, 12 & 13

YEAR 11 NCEA Level 1	YEAR 12 NCEA Level 2, (or a mix of L1/2)	YEAR 13 NCEA Level 3 & (Scholarship or a mix of L1/2/3)
<p><b><u>Compulsory Subjects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Religious Studies/</b></li> <li>• <b>Health and Recreation</b></li> <li>• <b>An English course</b> <i>(either NCEA L1 English; or NCEA L1 English Internal)</i></li> <li>• <b>A Maths course</b> <i>(either NCEA L1 Maths &amp; Statistics or NCEA L1 Extension Mathematics or Maths Numeracy)</i></li> <li>• <b>A Science course</b> <i>(either Science or Science Internal)</i></li> </ul>	<p><b><u>Compulsory Subjects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Religious Studies</b></li> <li>• <b>An English course</b> <i>(NCEA L2 English or NCEA L2 English Internal or NCEA L1 English)</i></li> </ul> <p>Students may apply for an exemption from studying English in Year 12 by writing to the Dean or a member of the Senior Leadership Team. A signature is required on the Option Sheet</p>	<p><b><u>Compulsory Subjects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Religious Studies</b></li> </ul> <p><b>Students are expected to study Religious Studies and Five other subjects.</b></p> <p><b>Only One of the Five other subjects may be a Semester Course.</b></p>
<p><b><u>Options</u></b></p> <ul style="list-style-type: none"> <li>• Art</li> <li>• Commerce</li> <li>• Design &amp; Visual Communication</li> <li>• Drama</li> <li>• Digital Technologies</li> <li>• ESOL</li> <li>• French</li> <li>• Geography</li> <li>• German</li> <li>• History</li> <li>• Music</li> <li>• Physical Education</li> <li>• Te Reo Maori</li> <li>• Technology – Hard Materials</li> <li>• Technology – Textile Design</li> <li>• Technology – Food &amp; Nutrition</li> </ul>	<p><b><u>Options:</u></b></p> <ul style="list-style-type: none"> <li>• Art – Practical</li> <li>• Art – Photography</li> <li>• Biology</li> <li>• Building and Construction</li> <li>• Chemistry</li> <li>• Commerce</li> <li>• Dance</li> <li>• Design &amp; Visual Communication</li> <li>• Drama</li> <li>• Digital Technologies - DGT</li> <li>• Earth &amp; Space Science</li> <li>• ESOL</li> <li>• French</li> <li>• Geography</li> <li>• History &amp; Psychology</li> <li>• Mathematics - Extension</li> <li>• Mathematics – Statistics</li> <li>• Mechanical Engineering</li> <li>• Music</li> <li>• Outdoor Education</li> <li>• Physical Education</li> <li>• Physics</li> <li>• Skills for Living</li> <li>• Te Reo Maori</li> <li>• Technology – Food &amp; Nutrition</li> <li>• Technology(Hard Materials)</li> <li>• Technology (Textile Design)</li> <li>• Tourism and Travel</li> <li>• Correspondence, Gateway or OSTC Course (Signature required – See the Option Sheet)</li> <li>• Any of the courses offered in Year 11 at Level 1</li> </ul> <p><b>KEY:FOR BOTH Y12/13: Check pre-requisites: Are they Not needed; Needed; Preferred?</b></p>	<p><b><u>Options:</u></b></p> <ul style="list-style-type: none"> <li>• Art History</li> <li>• Art – Painting</li> <li>• Art – Photography</li> <li>• Art – Printmaking</li> <li>• Biology</li> <li>• Chemistry</li> <li>• Commerce</li> <li>• Dance</li> <li>• Design &amp; Visual Communication</li> <li>• Digital Technologies - DGT</li> <li>• Drama</li> <li>• Earth &amp; Space Science</li> <li>• English</li> <li>• ESOL</li> <li>• French</li> <li>• Geography</li> <li>• History</li> <li>• Mathematics with Calculus</li> <li>• Statistics &amp; Modelling</li> <li>• Music</li> <li>• Outdoor Education</li> <li>• Physical Education</li> <li>• Physics</li> <li>• Te Reo Maori</li> <li>• Technology (Hard materials)</li> <li>• Technology (Textile Design)</li> <li>• Technology – Food &amp; Nutrition</li> <li>• Correspondence, Gateway or OSTC Course (Signature required – See the Option Sheet)</li> <li>• Any of the courses offered in Year 11 or 12 at Level 1 or 2</li> </ul> <p><b>KEY: FOR BOTH Y12/13: Check pre-requisites: Are they Not needed; Needed; Preferred?</b></p>

## APPENDIX B:

### Subjects and associated Qualifications offered at Trinity Catholic College in 2025

SUBJECT	QUALIFICATIONS		
	NCEA L1	NCEA L2	NCEA L3
Art/Art Practical	Yes	Yes	
Art – Painting			Yes
Art – Printmaking			Yes
Art – Photography		Yes	Yes
Art History			Yes
Biology		Yes	Yes
Building & Construction		Yes	
Chemistry		Yes	Yes
Dance		Yes	Yes
Commerce	Yes	Yes	Yes
Design & Visual Communication	Yes	Yes	Yes
Digital Technologies	Yes	Yes	Yes
Drama	Yes	Yes	Yes
Earth & Space Science		Yes	Yes
English	Yes^	Yes^	Yes
ESOL	Yes	Yes	Yes
French	Yes	Yes	Yes
Geography	Yes	Yes	Yes
German	Yes		
Health & Recreation	Yes*		
History	Yes	Yes	Yes
Te Reo Maori	Yes	Yes	Yes
Mathematics Extension	Yes^	Yes	
Math Internal	Yes^		
Maths - Statistics	Yes^	Yes	
Math with Calculus			Yes
Statistics & Modelling			Yes
Mechanical Engineering		Yes	
Music	Yes	Yes	Yes
Outdoor Education		Yes	Yes
Physical Education	Yes	Yes	Yes
Physics		Yes	Yes
Religious Education	Yes*	Yes*	Yes*
Science	Yes^		
Science Internal	Yes^		
Skills for Work & Living	Yes	Yes	
Technology – Hard Materials	Yes	Yes	Yes
Technology – Textile Design	Yes	Yes	Yes
Technology Food & Nutrition	Yes	Yes	Yes
Tourism & Travel		Yes	Yes

\* Compulsory Course

^ Compulsory Course: Offered as 1 of 2 or 3 within the subject area at this level

## APPENDIX D: FEES

The following entry fees applied in 2024.

### FEES SCHEDULE:

Fee structure for domestic candidates : No Fees for NCEA or Scholarship entries	
Entry	Fee

Fee structure for foreign fee paying candidates	
Entry	Fee
Entry for all NQF standards	\$383.30
All Scholarship entries	\$102.20 per subject

### GENERAL

All schools have a teacher (the NZQA liaison teacher) who is responsible for assisting the NZQA with enquiries about its qualifications. Please talk to the NZQA liaison teacher if you require further details about fees and what you need to pay. Trinity Catholic College's NZQA liaison teacher is Mr Mike Waterworth.