



## GENERAL POLICY

The Board expects the Principal and staff to administer the College in the spirit of the Charter and the Strategic Plan. These documents articulate values for the College.

The Board expects that the Principal will develop administrative policies for staff and students that relate to a number of areas. These policies are generally contained in the Staff Handbook that is updated each year.

The Staff Handbook is a management document that expresses the general intent of the Board and can be modified by the Board in discussion with the Principal as a need arises. It contains policy in areas and procedures that the Board supports and approves for example:

- Appraisal
- Health and safety
- Working conditions
- Leave
- Care of the environment
- Outdoor education

## TE TIRITI O WAITANGI

The College gives effect to Te Tiriti o Waitangi by:

- working to ensure its plans, policies and local curriculum reflect local tikanga Māori, mātauranga Māori and te ao Māori;
- taking all reasonable steps to make instruction available in tikanga Māori and te reo Māori; and
- achieving equitable outcomes for Māori students.

## Legal Responsibilities Policy

College procedures will meet the legislative statutes and regulations as set down in the appropriate Acts, Ministry of Education circulars and the Education Gazette.

Ratified by Board: Signed for Board

Date: 2 December 2020

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| Responsibility:   | Board of Trinity Catholic College |
| Reviewed:         | December 2020                     |
| Next review date: | December 2023                     |